

## **Manhattan Middle School PTO Minutes 11/3/14**

**Attendance:** Deana Zimenoff, Jamie Zimenoff, Michele Marshall, Danielle Butler, Loli Hudson, John Riggs, Stephanie Spencer, Meghan McCracken, Karen Urbanowski, Mary Dineen, Kristin Kusmierek, Amy Evans, Ms. Mona, Paula Moseley, Shanna Henkel, Meena Keuer, Amanda Wember

**Welcome:** Michele Marshall

**Special Report:** Theatre Dept. Ms Mona spoke to us about the theatre dept. Her class size varies from 24-35 children. She views theatre as an "active elective" "It's a way to stay human". She believes in "equity, collaboration and creativity".

Theatre should have every child actively involved. They do ensembles, solos, collaborate with musical theatre so everyone can be on stage. They create, perform and critique.

The children work on social skills, listening, working together. They use their voice and body as their instrument. They work on skills for life; breathing, visualization and listening

Elective is 1 period and Focus is 2 periods.

Field trips; on 11/4 they will go to Fairview High School to see the musical Anything Goes, a trip to Boulder High School and hopefully a third trip later this year.

The BVSD Showcase will be held at Monarch High School. The high school students perform and put on workshops.

Manhattan's Art festival is scheduled for Dec. 9<sup>th</sup>.

**Principal's Report:** John Riggs

-Great Spirit Week, "like us" on Facebook to view the Halloween and Spirit Week photos. We currently have 95 "likes".

-Friday 11/7, presentation by Benjamin Trasivick, Living with Autism. He's a former MMS students. He will discuss overcoming diversity to all students.

-PEN Natural Highs Presentation this Wednesday 11/5 at 6:30 pm at MMS. The presentation will also be given to each student this year in health or PE classes.

-No School 11/11/14, Veteran's Day

-Principal's Council, the 3<sup>rd</sup> Wednesday of each month, Mr. Riggs meets with 12 students. 3 focus areas; culture, disabilities, and teachers caring. They look at the impact of how people from different cultures and disabilities are treated. Also, how does it look to you that your teacher cares about you?

**Teacher's Report:** Stephanie Spencer and Meghan McCracken

-The children seemed to enjoy the teachers dressing up and getting involved for Spirit Week, Halloween and the Magic Phoenix events.

-The teachers thanked the PTO for the delicious food during conferences.

-Parent/Teacher Conferences; the teachers liked the schedule with parents signing up for 5 minute scheduled appointments. They felt it was easier to stay on time. Parents also reported liking the new format. The teachers were able to prepare in advance. The administration assisted those needing help scheduling via computer. The information new 6<sup>th</sup> grade parents received at the September PTO meeting about how to prepare for conferences was helpful.

Infinite Campus- parents are concerned and some disappointed that percentages are no longer listed. The principal stated the percentages were going away as it was causing more problems having them. Instead they are trying to do a standards based grading system, 4, 3, 2, 1.

**Treasurer's Report:** Erica Johnson was unable to attend

-please see the attached treasurer's report  
-The Magic Phoenix funds are in a separate account

**Magic Phoenix (Manhattan's Major Fundraiser):** Amanda Wember

-\$26,000 in donations have been collected. This is well above what has been raised in the past. All teacher wish list items will be fulfilled.

-The tables at parent/teacher conferences with information and a person present worked well and several people donated then.

-43% participation

-getting the teachers involved and them doing silly things helped get the children excited about the fundraiser and they in turn spoke to their parents.

**Projects Coordinator:** Meena Keuer

This is a new position designed to help teachers with specific tasks. Some examples include hanging artwork on walls, filing and ideas for no tech Tuesdays. Please contact Meena at [tkeuer@comcast.net](mailto:tkeuer@comcast.net) if you'd like to help.

**Committee Reports,** see attached written summaries from various committees

**Other Comments or Questions:**

-It was brought to Mr. Riggs attention that last year during the Open Enrollment Tours the visiting parents found it beneficial to speak with current MMS parents. The 360 parents and PTO members will be contacted to help out this OE session in December.

-A spring fair was suggested. Some ideas included a craft fair, food trucks, musicians, silent auction. A dance. This event could raise money for the PTO and school and be a community builder.

-A concern about the congestion on Manhattan Drive from Baseline to Tenino was brought up. Ideas how to make a safer route to school should be addressed.

Minutes taken and submitted by Mary Dineen



## **Committee Reports: November 3, 2014**

### **PEN Trina Faatz**

Manhattan's Counseling Department and PEN are co-sponsoring the Natural Highs Panel and Presentation this Wednesday from 6:30-8:30!

Avani Dilger, the BVSD addiction and substance alternative counselor and sponsor of BVSD's Natural High program is presenting to the parent and teen community with a panel of high school Natural High mentors! This is a continuation of, and co-educational event with, our in-school presentations by Avani this fall to all of the students here at Manhattan! The event is free, and we ask that people pre-register if possible PLEASE at the PEN website: [Parentengagementnetwork.org](http://Parentengagementnetwork.org). Childcare in the cafeteria will be provided by '360' students of Manhattan. Bring your teens to attend!!

\*\*\*\*A few volunteers are needed to come at 5:45pm to help set up for the Natural Highs event on Wednesday.

### **TRIP TRACKER Trina Faatz**

Trip Trackers had a great first day of distribution of dollars last week. We still need a PTO representative / fundraiser but all the distribution volunteer slots have been filled. The next distribution will be in the 3rd week of November during lunch. Watch for the date in the Principals letter.

Any questions regarding the Natural Highs event or trip trackers can be forwarded to Trina Faatz at [shantrina@aol.com](mailto:shantrina@aol.com)

### **COMMUNITY DINNERS Sara Knight**

Currently, there isn't a dinner planned for November. We have thought about doing a Glacier night to coincide with the music concerts that are November 18<sup>th</sup>, provided that the concert doesn't go too long.

### **DISTRICT PARENT COUNSEL Heather Janelle**

Remember to turn in your ballots on Tuesday November 4<sup>th</sup>.

### **KING SOOPERS/SAFEWAY GROCERY PROGRAM Kristin Kusmierek**

We sold no new grocery cards this month in either program, but marketing was mellowed to allow a focus on Magic Phoenix. King Soopers reloads did earn an award in October for \$405.35, the result of substantial reloading during the previous month. Thanks, shoppers!

For further info or to purchase a card, contact Kristin Kusmierek at [kusberry@me.com](mailto:kusberry@me.com).

### **LONGMONT DAIRY MILKCAPS for MOOLA PROGRAM Kristin Kusmierek**

Thanks to all Longmont Dairy customers who saved milk caps over the summer. The initial influx of milk caps has earned an award already this year: 1,134 caps were redeemed in October for \$56.70, anticipated to arrive soon. A gentle reminder: Please rinse your caps prior to dropping them in the bin by the main office. We'd like to keep our volunteer sorters happy and mold-free. Thanks!

For further info, contact Kristin Kusmierek at [kusberry@me.com](mailto:kusberry@me.com)

**SCHOOL STORE & BOXTOPS FOR EDUCATION Deana Zimeneoff**

We now have our first student working in the school store, he is a 7<sup>th</sup> grader that was a 360 leader this summer. We could still use a few more volunteers for the store. Box tops for Education were mailed on October 28<sup>th</sup>. We submitted \$226.90 in tops. We will continue to collect the tops outside the main office for the spring submission.

**SCIENCE GARDEN**

We had a meeting today at 4pm with several volunteers and Ms. Greene and Mr. Feeney. We can recruit the zoo / science club to help with any project.

**BAG CREDITS at Whole Foods on Pearl Street**

From September 29<sup>th</sup> thru January 18<sup>th</sup>, you can donate your bag credits to Manhattan each time you shop at the Pearl Street Whole Foods. Remember to tell your clerk that you are supporting MMS. It is an honor to be chosen to participate in this program. Let's make the most of the opportunity...please tell your friends and family, as many small donations can add up to great things!

**FOOD COMMITTEE Conference Meals Barbara Dyrmosse & Margaret Riedel**

We provided meals on Oct. 16<sup>th</sup>, 23<sup>rd</sup>, and 28<sup>th</sup>, this fall. We are purchased tamales, refried beans and rice, for the 16<sup>th</sup>, from one of our Hispanic mothers.

**SCIENCE GARDEN**

We had a meeting today at 4pm with several volunteers and Ms. Greene and Mr. Feeney. We can recruit the zoo / science club to help with any project.

# MMS PTO TREASURERS REPORT

Monthly Report: November 3, 2014

**Cash on Hand:**

    Checking: \$4,462.55

    Savings: \$30,534.06

**Total \$34,996.61**

Accounts Receivable: \$1,625.00

Accounts Payable: \$0.00

**Total Cash on hand: \$36,621.61**

Summary					
			YTD TOTAL	BUDGETED	VARIANCE
	<b>Oct</b>				
<b>Income Summary</b>					
Total Retail Fundraising	\$ 405.35		\$ 1,015.40		
Community Dinners	\$ 926.52		\$ 1,871.77		
Magic Phoenix Contributions	\$ 25,346.03		\$ 26,626.03		
Savings Account Interest	\$ 0.22		\$ 0.85		
Total School Store Income	\$ 678.69		\$ 2,466.57		
<b>Total Income</b>	<b>\$ 27,356.81</b>		<b>\$ 31,980.62</b>		
<b>Cost of Programs Summary</b>					
MMS All School Parties			\$ 371.79		
Magic Phoenix Costs	\$ 251.56		\$ 349.92		
Total School Store			\$ 3,266.01		
School Store Food	\$ 358.03		\$ 1,259.20		
<b>Total COGS</b>	<b>\$ 609.59</b>		<b>\$ 5,246.92</b>		
<b>Gross Profit</b>	<b>\$ 26,747.22</b>		<b>\$ 26,733.70</b>		
<b>Expenses</b>					
Teacher Conference Dinners	\$ 160.00		\$ 160.00		
Vision and Hearing	\$ 85.71		\$ 114.72		
Yearly Operating Expenses	\$ 110.00		\$ 120.00		
<b>Total Expense</b>	<b>\$ 355.71</b>		<b>\$ 394.72</b>		
<b>Net Income</b>					
	<b>\$ 26,391.51</b>	<b>\$ -</b>	<b>\$ 26,338.98</b>		

Submitted by: Erica Johnson, Treasurer, Nov 3, 2014

**MMSPTO**  
**Profit & Loss**  
 October 1 through November 3, 2014

	<b>Oct 1 - Nov 3, 14</b>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Community Food Fundraisers</b>	
California Pizza Kitchen	301.52
Five Guys Boulder	275.00
Sweet Cow	100.00
Whole Foods	250.00
<b>Total Community Food Fundraisers</b>	926.52
<b>Magic Phoenix Donations</b>	25,346.03
<b>Paypal</b>	0.00
<b>Retail Fundraising</b>	
King Soopers Grocery Cards	405.35
<b>Total Retail Fundraising</b>	405.35
<b>Savings Account Interest</b>	0.22
<b>School Store Income</b>	
Food/Snacks	448.52
School Store Income - Other	230.17
<b>Total School Store Income</b>	678.69
<b>Total Income</b>	27,356.81
<b>Cost of Goods Sold</b>	
<b>Cost of Fundraising</b>	
Magic Phoenix Costs	251.56
<b>Total Cost of Fundraising</b>	251.56
<b>School Store Costs</b>	
School Store Food	358.03
<b>Total School Store Costs</b>	358.03
<b>Total COGS</b>	609.59
<b>Gross Profit</b>	26,747.22
<b>Expense</b>	
<b>MMS Teacher and Staff Programs</b>	
Conference Dinners	160.00
<b>Total MMS Teacher and Staff Programs</b>	160.00
<b>MMSPTO Programs</b>	
Vision and Hearing	85.71
<b>Total MMSPTO Programs</b>	85.71
<b>Yearly Operating Costs</b>	
Costco Membership	110.00
Registration	10.00
<b>Total Yearly Operating Costs</b>	120.00
<b>Total Expense</b>	365.71
<b>Net Ordinary Income</b>	26,381.51
<b>Net Income</b>	26,381.51

**MMSPTO**  
**Profit & Loss**  
 July 2014 through June 2015

	Jul '14 - Jun 15
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Community Food Fundraisers</b>	
California Pizza Kitchen	301.52
Chipolte	945.25
Five Guys Boulder	275.00
Sweet Cow	100.00
Whole Foods	250.00
<b>Total Community Food Fundraisers</b>	1,871.77
<b>Magic Phoenix Donations</b>	25,626.03
<b>Paypal</b>	0.00
<b>Retail Fundraising</b>	
King Soopers Grocery Cards	677.00
Longmont Dairy Farm Caps	57.40
Safeway Cards	281.00
<b>Total Retail Fundraising</b>	1,015.40
<b>Savings Account Interest</b>	0.85
<b>School Store Income</b>	
<b>Food/Snacks</b>	517.54
<b>School Store Clothing</b>	
Cinch Sacks	113.00
Hoodie Zip	546.00
Hoodies	175.00
Lip Balm	23.00
Long Sleeve Shirts	51.00
Shorts - Girls	383.87
Tshirts	72.00
Vneck Tshirt	34.99
School Store Clothing - Other	320.00
<b>Total School Store Clothing</b>	1,718.86
<b>School Store Income - Other</b>	230.17
<b>Total School Store Income</b>	2,466.57
<b>Total Income</b>	30,980.62
<b>Cost of Goods Sold</b>	
<b>Cost of Fundraising</b>	
<b>Magic Phoenix Costs</b>	349.92
<b>Total Cost of Fundraising</b>	349.92
<b>School Store Costs</b>	
<b>Combination Locks</b>	49.96
<b>Protractors and Angles</b>	143.74
<b>School Store</b>	
Hoodies	552.00
Hoodies Zip	961.15
Lip Balm	335.45
Long Sleeve T	182.20
Magnets	511.48
Reeds	81.22
Shorts	361.79
TShirts	117.72
Vneck T	163.00
<b>Total School Store</b>	3,266.01
<b>School Store Food</b>	1,259.20
<b>Total School Store Costs</b>	4,718.91
<b>Total COGS</b>	5,068.83
<b>Gross Profit</b>	25,911.79



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11/03/14  
Accrual Basis

**MMSPTO**  
**Profit & Loss**  
July 2014 through June 2015

	<u>Jul '14 - Jun 15</u>
<b>Expense</b>	
<b>MMS All School Parties</b>	
Party Supplies- Cups, plates	326.63
Popcorn Supplies	45.16
<b>Total MMS All School Parties</b>	<u>371.79</u>
<b>MMS Teacher and Staff Programs</b>	
Conference Dinners	160.00
<b>Total MMS Teacher and Staff Programs</b>	<u>160.00</u>
<b>MMSPTO Programs</b>	
6th Grade Coffee	29.01
Vision and Hearing	85.71
<b>Total MMSPTO Programs</b>	<u>114.72</u>
<b>Yearly Operating Costs</b>	
Costco Membership	110.00
Registration	10.00
<b>Total Yearly Operating Costs</b>	<u>120.00</u>
<b>Total Expense</b>	<u>766.51</u>
<b>Net Ordinary Income</b>	<u>25,145.28</u>
<b>Net Income</b>	<u><u>25,145.28</u></u>

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